


BRITISH MASTERS ATHLETIC FEDERATION

 <p>British Masters Athletic Federation</p>	<p>President: Arthur Kimber Affiliated to: World Masters Athletics European Masters Athletics Chairman: Walter Hill Hon. Secretary: Bridget Cushen Hon. Treasurer: David Oxland, FCA, CTA</p> <p>Website: bmaf.org.uk</p>
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Minutes of the 48th Annual General Meeting held virtually on Saturday 17 December 2022 at 10.30 a.m.

Chairman Peter Kennedy took the Chair.

1. He welcomed all attendees to the meeting, which has been deferred three weeks to allow sufficient time for consideration of the reports and proposals
2. 44 people were in attendance at the start of the meeting.
3. Apologies for absence had been received from Terry Casey, Bridget Cushen, Mel James, Archie Jenkins, Raymond Lewis, Kim Matthews, David Oxland, Kay Reynolds, Tom Richards, Earl Taylor, Kim Weir, Carol Wright
4. He summarised how the meeting will be managed, the voting procedure and vote counting etc.
5. The published sequence of the agenda has been changed because it has not yet been possible to finalise the plans for incorporation. Normal business will be dealt with first, leaving whatever time is left for discussion on the plans for the future.
6. **Adoption of the 2022 AGM Minutes.**
The Minutes were approved 41 votes in favour and none against.
7. **To receive a Report from the following Officers**
(answers to questions from the meeting; reports attached via links)
 - (a) **Chairman: Peter Kennedy**
[copy of report](#)

Glen Reddington: what is the possibility of face-face meetings of the leadership.

PK: the Council and Executive are in agreement that a meeting would be beneficial but given the time and cost of such a meeting it would only be once a year. Unfortunately, we have not managed to arrange such a meeting this year.

Shane Lawrence: Who will be taking on the other technical roles currently performed by the Chair?

PK: in addition to others who are already sharing some of these roles, we need to find new people to take on all the roles that I am performing at present, preferably with not more than one role per person.

Shane Lawrence: Will the new organisation be commercial? PK: Yes, in the sense that it should not make a loss. Every decision regarding the structure should be aimed at enabling us to deliver benefits to the athletes.

(b) **Secretary: Bridget Cushen**
[copy of report](#)

Rob Lands: Do we recognise the enormous contribution Bridget has made to the BMAF, with 48 years in the role?

PK: I am sure we all in agreement on this and there will be more recognition of her contribution to come. She is still helping at our events, and we can invite her to take up the role of Vice President for another five years.

(c) **Hon. Treasurer's Report: David Oxland.**
[copy of report](#)
[copy of Management Accounts of BMAF Services Ltd](#)

Glen Reddington: what are the plans for the large surplus shown on the BMAF Balance Sheet?

Peter Kennedy: how can we bridge the 6-month gap between the approval of the level of BMAF area club affiliation fees and the date payment is requested?

David Oxland will be asked outside the meeting to respond to these questions.

(d) **Track & Field Secretary: Kay Reynolds**
[copy of report](#)

No questions.

(e) **Cross-Country Secretary: Mel James**
[copy of report](#)

Shane Lawrence: Where/when will the England Cross Country Team trial be held in 2023?

Harry Matthews: it will be at Derby again on 14th October. MMAC members will also be able to score in the Midlands League whilst taking part in the trial.

(f) **Road Running Secretary: Walter Hill**
[copy of report](#)

No questions.

(g) **Race Walking Secretary: Ian Richards**
[copy of report](#)

Graham Lamb: what plans do we have to increase the number of race walkers?

IR: we need to work with the clubs to do anything, but the situation is very challenging.

John Hall: can we use existing races to enable BMAF championships to take place?

IR: we are considering using races where they allow anyone not meeting A-rules on bent knee, to still continue in the event under the B-rules.

- (h) **Marketing & Communications Manager: Michael Hausler**
[copy of report](#)

No questions.

- (i) **IT Manager: Glen Reddington**
[copy of report](#)

Shane Lawrence: why are some of the results of events not on our website?

PK: this is one of the tasks that needs to be assigned for every competition, for which we want to track results. However, it is not always clear who has the responsibility for the competition, particularly when it is managed by an outsider. As long as the results are still available somewhere, we will go through and fill in the gaps.

Graham Lamb: wished to thank the BMAF for the improvements in the Opentrack system this last year; it has reduced significantly the workload of the membership secretary.

PK: once all the changes are documented, there will be a presentation regarding the new system to the membership secretaries so that they can be fully aware of what is now possible.

Courtney Gunn: in the transition to our new website host, is the email address records@bmaf.org.uk still active.

GR: it is one of the new shared email addresses, but he will check out the problem with it after the meeting.

- (j) **Statistician, Courtney Gunn**
[copy of report](#)
[Best British Masters Athletes 2022 Awards](#)

No questions.

All the reports were accepted as a block by the meeting on a large show of hands.

8. To ratify the appointment of the following Officers of the Federation for one year (or until the incorporation of the BMAF if earlier)

David Oxland has agreed, if he is appointed Vice Chairman that he would have the capacity, as an officer of the Federation, to remain an account holder until the bank balances can be transferred to the incorporated body. BMAF Services will handle all finance transactions on behalf of BMAF

The Honorary Secretary position is vacant with Bridget Cushen's retirement. Rob Lands stated that he is willing to stand for this role, except that he could not deal with face-to-face meetings. No-one else wished to stand for this role and therefore Rob Lands will be voted upon along with the rest of the officers.

Shane Lawrence: are we going to elect an international events lead.

PK: The role of international events lead will be a leadership role as part of the Executive in the new organisation as proposed. If incorporation goes ahead, someone will need to be co-opted. A job description will be prepared first and PK, GR and Winston Thomas will undertake to discuss this nearer the time that it is needed.

Thus, the positions to be voted on are as follows:

Chairman:	Peter Kennedy , VAC
Vice Chair:	David Oxland , MMAC
Honorary Secretary:	Rob Lands , EMAC
Honorary Treasurer:	Vacant
Track & Field Secretary:	Kay Reynolds , SCVAC
Cross-Country Secretary:	Mel James , Welsh Masters AA
Road Running Secretary:	Walter Hill , SCVAC
Race Walking Secretary:	Ian Richards , VAC
Head of Marketing & Communications	Hausler, Michael , VAC
IT Manager	Glen Reddington , SCVAC

These officers were elected unanimously.

9. **To acknowledge that the Chair, England Athletics Masters Association (EAMA) is automatically appointed as an Officer of the Federation to serve on the Executive.** Currently the position is held by **Harry Matthews**.

This was acknowledged.

10. **To ratify the appointment of Arthur Kimber as President nominated by the Council**

This was acknowledged.

11. **To acknowledge the appointment of the following as Officers of the BMAF:**

Statistician/Records Data Management	Courtney Gunn (EMAC)
Assistant Cross-Country Secretary	Harry Matthews (NEMAA)
Hon Adviser on Legal Matters	Walter Nicholls

This was acknowledged.

More volunteers to fulfil the missing roles are needed if we are to avoid paying third parties instead.

Courtney Gunn: Is the International Events Lead role the one that Peter Duhig used to do?

PK: No, Peter Duhig was performing the co-ordination of GB entries to the EMA and WMA track & field championships and EMA non-stadia championships. He has now stepped down from this role, partly because its scope has been increased to include the specialist events: ultramarathons and mountain running at the request of UKA. Unfortunately, he has just suffered a stroke and our sympathies are with him and his family. I have temporarily taken

on the role until we find someone else to fulfil it. Every single athlete has to be checked but for most people, you can see very quickly they satisfy the requirements by reference to their athlete profile in OpenTrack.

Roland Gibbard: asked that a short summary of each role should be provided.

PK: agreed this is on the list of tasks to be completed.

Shane Lawrence: asked to whom applications should be sent

PK: they should be sent to the chairman

12. Proposal to continue the development of the new structure for masters athletics – incorporation of the BMAF

Incorporation Slides with notes [here](#)

Why Incorporate – questions [here](#)

Draft Articles of Association for BMAF Ltd [here](#)

The meeting voted on the proposal as follows:

- 88% in favour
- 12% against

Any questions from members and the concerns of those who voted should be sent to Ian Richards so that he can address them.

Questions that were received during the meeting:

- Who will appoint the nominations committee? Can it be the Council?
- How are company debts handled in future?

By normal bankruptcy procedures, since the guarantors' liability is limited to £1.

13. Any Other Business.

None