



## BMAF Data Quality Officer Role Outline

### **Role Overview**

Its purpose is to ensure the quality of our athlete data is maintained and where necessary continually improved.

The role is appointed annually and will work as part of the IT Team.

### **Anticipated Time Commitment:**

1 hours per week on average.

### **Role Description:** (this is indicative only)

- Development and implementation of a data quality management plan
- Monitoring quality of master data
- Training and support for others on how to fix data quality issues e.g. membership secretary
- Advising OpenTrack on how to detect/prevent data quality issues in the system

### **Qualifications:**

To be fully effective in this role it is envisaged that you will have:

- Experience of data quality management
- Advanced user experience of databases and spreadsheets