



## BMAF Head of International Events

### **Role Overview**

This role is the focal point for relations with European Masters Athletics (EMA), World Masters Athletics (WMA) and other international organisations.

The role is appointed annually at the AGM and is a member of the BMAF Executive Team.

### **Anticipated Time Commitment:**

1-2 hours per week on average.

### **Role Description:** (this is indicative only)

- Communicate with EMA/WMA on BMAF Delegates/ Team Managers etc. (supported by the BMAF Honorary Secretary)
- Receive copies of all WMA/EMA communications (in addition to the BMAF Honorary Secretary)
- Ensure that EMA/WMA policies are adhered to by each discipline in the events they hold and coordinate BMAF proposals for changes to the WMA/EMA policies, in conjunction with the relevant technical officials and other experts
- Publish the list of EMA/WMA events on the BMAF website and pass them to the BMAF communications team to ensure athletes are aware of them
- Ensure the requirements for eligibility to be a member of a GBR team at an WMA/EMA are published on the BMAF website and athletes are aware of them before they enter a EMA/WMA event
- Ensure that all GBR team are properly validated (see role of International Entries Coordinator)
- Ensure that the process of validating GBR entries is as effective as possible, including specifying requirements to EMA/WMA and their respective system providers
- Ensure there is at least one international team manager appointed for all EMA/WMA events at which there will be a British Masters team
- Maintain a pool of suitable international team managers and lead the selection process for these team managers
- Ensure that results of all EMA/WMA events are published on the BMAF website and shared with BMAF area clubs.

### **Qualifications:**

To be fully effective in this role it is envisaged that you will have:

- Excellent communication Skills.
- Good organisational skills
- A passion for the sport.