

BMAF International Team Manager Roles

The purpose of the roles are to ensure that the competition needs of the members of the GB & NI team athletes are satisfied in so far as this is possible. This is a voluntary role for which some financial reimbursement is available.

Role outline:

- Ideally the team managers will be available for the whole championship.
- This can be a mentally challenging, tiring role with possibly long days.
- Attend daily team manager meetings each morning, usually at the main venue.
- Be present at or contactable at all practical times, e.g. 7am-10pm
- Liaise with other managers at other venue(s) as necessary.
- Support athletes as necessary with:
 - Registration, declaration and event entry issues e.g. if delayed
 - Call room queries or problems
 - Informal appeals and formal protests.
 - Attendance at doping control.
 - Accompany or making provision for an injured athlete who needs to go to hospital.
- Manage team selections and submit paperwork, e.g. relays, walks and non-stadia teams. And, manage any team changes within the organisers rules to meet strict deadlines.
- Communicate with the athletes before and during to ensure they have all the information they need to compete at their best, using email, texts, social media, notice board etc. The lead manager will have ownership of these.
- Complete a post Championships report for BMAF.
- Deal with any post championship queries.

Knowledge and Experience Required:

Essential

- General knowledge of technical rules.
- Previous team management experience.
- Familiarity with Championship processes generally and willingness to familiarise themselves with the specific rules and processes of a particular Championship.
- Good organisational skills.
- Good time management skills.
- Communication skills – ability to communicate with all including athletes, organisers, senior officials etc, sometimes with language barriers.
- Able to use social media to share information succinctly and in a timely manner, e.g. Whatsapp
- Deal with any post championship queries.
- Maintain person confidentiality.

Desirable

- Understanding of the characteristics of the younger and older masters age groups.
- Attendance at Masters overseas events in any capacity.
- Knowledge of WMA technical rules.
- Specific event knowledge/specialism, e.g. track, field, walks, non stadia, road racing
- Risk, Health & safety knowledge or training.

Optional requirement:

Act as a British delegates to an EMA/WMA general assembly where this takes place in conjunction with the championships.